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Colegio Hispano Británico

Líder mundial en enseñanzas británicas

# Whole School Homework Policy

Policy Creation and Review	
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## **Colegio Hispano Británico Whole School Homework Policy**

**Homework** is taken to include any work or activities that reinforce learning which pupils are asked to do out of school. Students from Year 1 to Year 11 are issued with a homework diary which should be checked by the form tutor every week. Homework should be recorded in the diaries and teachers should ensure that children have recorded their homework correctly or support is given if needed — particularly with the younger children or those with special needs. Parents are asked to read and sign the diary and can add any comments they wish, directed to the teacher in question or the form tutor. The diaries are periodically monitored by the Head of Phase/ office to ensure standards are being met.

### **Purposes of Homework**

Homework is to consolidate and reinforce the skills and understanding developed in school. It is designed to encourage pupils to develop the confidence and self-discipline needed to study on their own — particularly as they get older. Care needs to be taken not to embarrass or compromise less privileged children.

### **Homework is most beneficial when:**

- It reinforces and extends class work, basic skills and knowledge.
- The quality of the experience is more valuable than quantity of time spent on it.
- It is challenging and purposeful, but not so demanding that it has adverse effects on the student's motivation.
- It is well coordinated and teacher expectations are well communicated.
- It is set on a regular basis and establishes a routine of home study.
- Teachers set suitable amounts of homework which are: varied and at an appropriate level; consider age, stage of schooling and capabilities of students; sufficient time is given for its completion.
- Homework must not be set if it is not allocated on the timetable to ensure children are not overloaded.
- Unfinished schoolwork cannot be sent home as extra homework as the homework time is already allocated (unless this is a pre-planned homework task for the class).
- It is marked promptly and accurately, as outlined in the marking policy.
- Feedback and follow-up are provided regularly to students using the diary.
- Parents or guardians are involved in the implementation of this policy.
- Students take responsibility for their homework, supported by their parents or guardians.
- Parents or guardians are alerted of any developing problems concerning their child's homework and strategies are suggested that they can use to assist their child.

A homework timetable will be provided at the beginning of the academic year and this will be coordinated by Angi and Head of Phase.

### Recommended Homework Allocation

<b>Years 1</b>	1 hour 40 minutes per week (20 minutes x 5 nights)	<ol style="list-style-type: none"> <li>1. read in English for 10 minutes 5 times a week &amp; learn spellings</li> <li>2. read in Spanish for 10 minutes 5 times a week</li> <li>3. a short maths task</li> </ol>
<b>Years 2</b>	1 hour 40 minutes per week (20 minutes x 5 nights)	<ol style="list-style-type: none"> <li>1. read in English for 10 minutes 5 times a week, log task &amp; learn spellings</li> <li>2. read in Spanish for 10 minutes 5 times a week</li> <li>3. a short maths task</li> <li>4. a short German task</li> </ol>
<b>Year 3</b>	2.5 hours per week (30 minutes x 5 nights)	<ol style="list-style-type: none"> <li>1. read in English for 10 minutes 5 times a week, complete log task &amp; learn spellings</li> <li>2. read in Spanish for 10 minutes 5 times a week</li> <li>3. a short maths task</li> <li>4. a short German task</li> </ol>
<b>Year 4</b>	2.5 hours per week (30 minutes x 5 nights)	<ol style="list-style-type: none"> <li>1. read in English for 10 minutes 5 times a week, complete log task</li> <li>2. read in Spanish for 10 minutes 5 times a week</li> <li>3. a short maths task</li> <li>4. a short German task</li> <li>5. a short Chinese task</li> </ol>
<b>Years 5</b>	3 hours 20 mins per week (40 minutes x 5 nights)	<ol style="list-style-type: none"> <li>1. read in English for 15 minutes 5 times a week, complete log</li> <li>2. read in Spanish for 15 minutes 5 times a week</li> <li>3. a short maths task</li> <li>4. a short German task</li> <li>5. a short Chinese task</li> <li>6. a short science task</li> </ol>
<b>Years 6</b>	3 hours 20 mins per week (40 minutes x 5 nights)	<ol style="list-style-type: none"> <li>1. read in English for 15 minutes 5 times a week, complete log</li> <li>2. read in Spanish for 15 minutes 5 times a week</li> <li>3. a short maths task</li> <li>4. a short German task</li> <li>5. a short Chinese task</li> <li>6. a short science task</li> </ol>
<b>Years 7 &amp; 8</b>	45-90 mins per day	In all subjects across the curriculum.
<b>Year 9</b>	1 to 2 hours per day	In all subjects across the curriculum.
<b>Years 10 &amp; 11</b>	1.5 to 2.5 hours per day	In all subjects across the curriculum.
<b>Years 12 &amp; 13</b>	Amount depends on students' individual programmes.	

If a student fails to complete their homework, parents will need to be notified in the agenda. Failure to complete three consecutive homework tasks, the teacher should give a detention and report it to Head of Phase.

#### Conclusion

Homework tasks set should take into account the aim of keeping the work load of teachers manageable. This policy should be promoted throughout the whole school and its implementation and effectiveness should be reviewed annually. This is to ensure that teachers and parents are completely clear about what is expected of pupils in terms of homework and how it should be organised and managed.